EACH MONTH IN 2014, HR LEARNING & DEVELOPMENT RESOLVES TO PROMOTE RESOURCES AVAILABLE IN ONE HELPFUL TOPIC. THIS MONTH WE'RE FOCUSING ON WAYS TO IMPROVE YOURSELF, YOUR SITUATION AND YOUR ORGANIZATION THROUGH ASSESSMENT, PLANNING, AND PERFORMANCE.

**Juggling Elephants**

Your EAP is a great resource for training, tips, articles, assessments, and skill-building tools. Check out the May focus area and review training and development resources by selecting the image above and logging in with: **UA**

**Once logged in look for these:**
- Achieving Personal Goals Course
- Setting Goals Assessment

**Conducting Annual Performance Reviews Training**
May 14, 8:30-10:00
May 20, 1:30-3:00
May 22, 8:30-10:00 & 3:00-4:30

**Professional Development Series**
Teamwork & Partnerships
May 19, 1:00-4:30

Quality Service & Professional Image
May 28, 1:00-4:30

Financial Wellness Programs
Getting Started:
Retirement Savings at UA
May 15, 9:00-10:00

Money at Work:
Foundations of Investing
May 21, 2:00-3:00

**Scaling Excellence: The Role of the Leader**

In this webinar Robert Sutton, author of “*Scaling Up Excellence* - Getting to More without Settling for Less,” will share how the best leaders and organizations spread excellence:

- from people and places that have it, to those that don’t-

To register and for more information - Log in to **Skillport**.