The final “Resources that Work!” issue for 2017 encourages learners to REFLECT on accomplishments for the year, and to build on those success stories in 2018 by developing a plan for continuous learning.

Select a title or image for more information, or contact us at HRLearningandDevelopment@ua.edu or 348-9700.

**Featured Webinar**
“Act Like a Leader, Think Like a Leader”
-with author, Herminia Ibarra
December 8, 11:00-Noon

**Manager’s Roundtable:**
Understanding and Managing for (Everyone’s) Work-Life Balance

**Professional Development Series:**
- Teamwork and Partnerships 12/12
- The Etiquette Advantage in Business: Introductions and Social Etiquette, 12/6
- General Office Manners, 12/13
- How to Munch on a Good Lunch, 12/5
- CLSS Training 101, 12/5
- Experience Customer Service from A to Z: Experience Starbucks, 12/6
- Banner Finance Version 9, 12/6
- Know Your Responsibilities: ADA and FML for Supervisors, 12/7
- Harbor Training, 12/12
- Dimensions of Diversity, 12/13
- Concur Help Session, 12/15

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**SHOWCASE EMPLOYEE LEARNING**
December 1-15

**Recognize A Champion of Learning!**