What is Skillport?

Skillport, UA’s online learning system for professional development provides, All UA faculty and staff access to the Desktop Curriculum. Additional Skillport Curriculum licensing is available for departments to purchase and offers a vast array of online learning options with instant access to thousands of learning assets.

Through Skillport, you have access to one of the most extensive eLearning catalogs in the industry, ensuring the best possible learning experience. Whether solving immediate software or IT needs or building a well-rounded set of business or leadership skills, Skillport is a powerful tool that supports learning in the workplace. You can learn new skills and grow professionally by taking advantage of web-based courses, books, videos and other online learning assets. Expert mentoring, certification prep courses and exams, and blended learning resources are also available with the Desktop, Business or IT licenses.

What types of licensing curriculum is available through Skillport?

- Desktop Curriculum Licensing
- Business Curriculum Licensing
- IT Curriculum Licensing
- Leadership Advantage Curriculum Licensing
- Professional Advantage Curriculum Licensing

View a complete listing of curriculum available

View a complete listing of books available
What is the difference between the licensing curriculums?

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<thead>
<tr>
<th>Licensing Curriculum Type</th>
<th>Annual Cost Per User (For 2016 Contract Year, January – December)</th>
<th>Curriculum Topics Included</th>
<th>Types of Curriculum Included</th>
<th>Provides Continuing Ed Credits for the professional certifications</th>
<th>Certifications Supported - Additional certification information</th>
<th>Test Preps Included</th>
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| Desktop Curriculum Licensing | Free for all Faculty and Staff |  • Microsoft Office  
• Adobe products  
• Windows and Mac operating systems;  
• Using email  
• The internet  
• Devices safety in a corporate environment | Videos, Courses, Books, Skillbriefs, JobAids, Online Mentoring | Yes, see a listing of the [NASBA](https://www.nasba.org), and [PMI courses](https://www.pmi.org) supported. |  • Microsoft Office Specialist on Microsoft Office 2007  
• Microsoft Office Specialist (MOS) on Microsoft Office 2010  
• Microsoft Office Specialist (MOS) on Microsoft Office 2013 |  • TestPrep Using Word 2007  
• TestPrep Using Excel 2007  
• TestPrep Using PowerPoint 2007  
• TestPrep Using Outlook 2007  
• TestPrep Using Access 2007  
• TestPrep 77-881 Word 2010  
• TestPrep 77-882 Excel 2010  
• TestPrep 77-883 PowerPoint 2010  
• TestPrep 77-885 Access 2010  
• TestPrep 77-884 Outlook 2010  
• TestPrep 77-888 Excel 2010 Expert  
• TestPrep 70-178 Microsoft Project 2010, Managing Projects |
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| Business Curriculum Licensing | $165 annually per user | ▪ Professional Effectiveness  
▪ Management & Leadership  
▪ Project Effectiveness  
▪ Sales & Customer Facing Skills  
▪ Finance, HR & Administration | Videos, Courses, Books, Skillbriefs, JobAids, Business Simulations, and 30 Minute Video-based Courses | Yes, see a listing of the NASBA, PMI and HCRI RCHs courses supported. | ▪ Six Sigma Green Belt Certification (SSGB)  
▪ Six Sigma Black Belt Certification (SSBB)  
▪ Six Sigma Yellow Belt Certification (SSYB)  
▪ Professional in Human Resources (PHR)  
▪ Senior Professional in Human Resources (SPHR)  
▪ Certified Business Analysis Professional (CBAP®)  
▪ ITIL® Foundation for Service Management  
▪ ITIL® Intermediate Level: Operational Support and Analysis  
▪ PRINCE2® Certification  
▪ PMI-Agile Certified Practitioner (PMI-ACP)  
▪ Certified Associate in Project Management (CAPM) - PMBOK® Guide - Fifth Edition-aligned  
▪ Project Management Professional (PMP) - PMBOK® Guide - Fifth Edition-aligned  
▪ SHRM Certified Professional (SHRM-CP)  
▪ SHRM Senior Certified Professional (SHRM-SCP) | ▪ TestPrep Six Sigma Green Belt (SSGB)  
▪ TestPrep PRINCE2®: Foundation  
▪ TestPrep Certified Associate in Project Management (CAPM) PMBOK Guide 5th Ed.  
▪ TestPrep Project Management Professional PMBOK 5th Ed  
▪ TestPrep PRINCE2®: Practitioner  
▪ TestPrep ITIL Foundation |
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<td>IT Curriculum Licensing</td>
<td>$165 annually per user</td>
<td>• Software Development</td>
<td>Simulated Practices, Books, Online Mentoring, Practice Certification Exams, and</td>
<td>Yes, see a listing of the NASBA, PMI</td>
<td>Over 102 Certifications from the following vendors :</td>
<td>Over 116 TestPreps. View a complete listing of the TestPreps available.</td>
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<td>• Operating Systems &amp; Server Technologies</td>
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<td>• Network Technologies</td>
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<td>• Enterprise Database Systems</td>
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<td>Skillport Leadership Advantage Curriculum Licensing (SLA)</td>
<td>$165 annually per user</td>
<td>• Leading • Strategic Agility • Managing • Talent Management • Working with Others • Self-Management • Analytical Skills • Business Acumen</td>
<td>Videos, Books, Presentations, Leadership learning tracks, Skillsoft ExecBluePrints, Skillsoft ExecSummaries, Skillsoft Leadership Development Channel QuickTalk Videos, Interactive Excercises and Simulations, Live Events, and Resource Guides</td>
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<td>Skillport Professional Advantage Curriculum Licensing (SPA)</td>
<td>$165 annually per user</td>
<td>• Communication Foundations • Professional Effectiveness • Advanced Business Communication • Career Management • Business Acumen • Thinking Skills</td>
<td>Videos, Books, Courses, Targeted tracks, Practice Activities, Competencies Based Learning, and Tools</td>
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*Note: Prices are determined based on the number of licenses we hold as a University and are subject to change based on increases or decreases in requests at the start of the annual contract. The licensing contract for 2016 was for one year only.*
Are you interested in reviewing the curriculum for one or more of the additional Skillport licenses?

Please contact Heather Hubbard, hhubbard@fa.ua.edu for more information.

Would you like to attend a demonstration?

- We offer an instructor-led course (monthly) titled An Introduction to Spark, which provides an introduction to the online learning resources supported by HR Learning and Development including how to navigate through these resources, the features, and course offerings information (including Skillport).
- Register for a Skillport demonstrations led by a Skillsoft Representative in November 2016.

Why we encourage you to invest in additional Skillport Licensing?

- 24x7 access to thousands of learning assets.
- Less expensive than attending a conference or seminar
- Offers a vast array of online learning options
- Constantly updated content
- Offers opportunities for earning continuing education credits (for select professional certifications)
- Offers select test prep courses.

Are you interested in purchasing additional Skillport Licensing?

Please contact Heather Hubbard for information.

Questions:

Contact HR Learning and Development at HRLearningandDevelopment@ua.edu if you have any questions or to set up a time to meet with a member of the Learning and Development Team.
Tips for being successful with Skillport

1. **Make a commitment to utilize this resource by scheduling time for training.** You are welcome to take courses in the HR Learning & Development computer lab. This is a quiet room with help nearby, if needed. Please contact us at 205-348-9700 or HRLearningandDevelopment@ua.edu so we can ensure it is available to you.

2. **Ask questions.** Does your supervisor have any areas/topics that they would like you to focus on? Do you have any goals for the year that Skillport could help you accomplish? Do you need help getting started? If so, HR Learning and Development can help you.

3. **Search.** Utilize the search function to pin-point the specific topics you are looking for.

4. **Explore the system and make use of the features.** Including notes, community, comments, bookmarks, recommendations, learning plans, and sharing. An Introduction to Spark instructor-led sessions are offered every month. These sessions provide an introduction to the online learning resources supported by HR Learning and Development including how to navigate through these resources, the features, and course offerings information (including Skillport).

5. **Stay motivated.** HR Learning and Development emails out monthly newsletters with highlighted topics and other helpful information.

6. **Purchase additional licensing.** Departments can purchase additional licensing to access Business and IT courses and resources, including online courses, books, expert mentoring, certification prep courses and exams, and blended learning resources. We have Business, IT, Leadership Advantage, and Professional Advantage licenses available for purchasing. Visit the Skillport Licenses page to view more information on the different licensing available through Skillport. Then contact Heather Hubbard (hhubbard@fa.ua.edu) for more information.

7. **Pay attention to what others are doing on campus.** See below for examples of what other departments on campus are doing.
   - Pull up an online resource (book, section of a course, short video, SkillBriefs, or Job Aids) in a staff meeting to review as a group.
   - Have each staff member share an online resource during a staff meeting.
   - Start a book club with others in your department, using books from Skillport.
   - Include completion of Skillport courses into employee’s annual goals.